TUNGSTEN NETWORK
Trusted connections. Streamlined transactions.

How to continue submitting a SAVED invoice
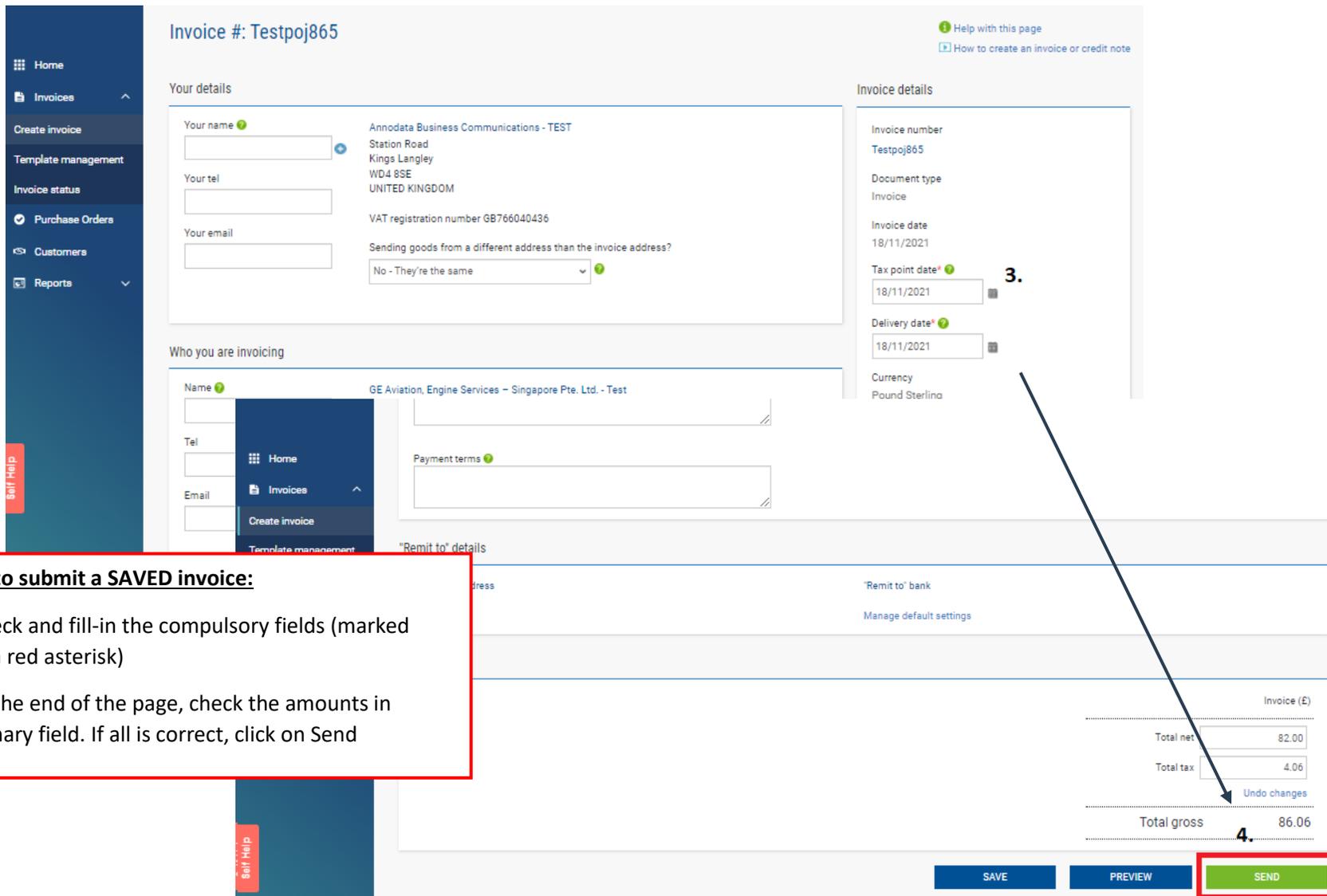
Connect with your customers

Search and connect to more of your customers in a few clicks

CONNECT TODAY   VIEW ALL

Send invoices

Create your invoice online in a few clicks

CREATE INVOICE

Check the status of your invoices

Track the latest status of your invoices in real-time

WHERE IS MY INVOICE?

Saved invoices   View all   **1.**

Number	Buyer	Amount
Testpoj865	A970987339	86.06

How to submit a SAVED invoice:

1. On Home page, click on View All, under the Saved invoices summary
2. Your saved invoices will pop-up at the bottom of the page. Click on Edit.

Select account

Annodata Business Communications - TEST - GB766040436 ⌄

New invoice

Customer*
Please select

Select option*
New invoice ⌄

Invoice number* ❓

CREATE

Tungsten Network transactions

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Purchase history
Purchase more invoices

NOTE: you also have the chance to delete the Saved invoice and re-start. Delete button is next to EDIT (2).

2.

Saved invoices

Invoice number	Buyer name	Gross amount	Saved date	Edit	Delete
Testpoj865	GE Aviation, Engine Services – Singapore Pte. Ltd. - Test	86.06	5 days ago	✎	⊗

How to submit a SAVED invoice:

3. Check and fill-in the compulsory fields (marked with a red asterisk)

4. At the end of the page, check the amounts in Summary field. If all is correct, click on Send